

Letter of Intent for 2022 Grant Year

Legal Foundation of Washington

Letter of Intent Instructions

Each year, LFW has an open Letter of Intent (LOI) process for new funding requests. The number of grants awarded is based on LFW's revenue and can be quite limited. The LOI is the first step of the grant application process for One-Year Special Grants and new Partnership Grants. We seek to partner with organizations that are client-centered, community-based, and anti-racist in their approach.

One-Year Special Grants support the wide range of civil justice organizations serving low-income people in Washington. Grants typically range from \$25,000-\$100,000 and are one year in length. Examples of recent One-Year Special Grantees are available on our website.

Partnership Grants provide recurring general operating funds to civil justice nonprofits, with a goal of ensuring the stability of civil legal aid in Washington and building an aligned movement toward equity and lasting change. Partnership Grants support direct civil legal aid, including volunteer attorney programs, and specialized nonprofits focused on impact litigation, policy reform, and systemic advocacy. The grants are typically derived from a mix of state funding from the Office of Civil Legal Aid and other sources. For that reason, there are enhanced requirements for reporting and fundraising attached. Partnership Grants vary in amount and will be two years in length this cycle. Examples of recent Partnership Grantees are available on our website.

You will receive notification by the end of September if your organization is selected to move on to a full application.

Please note that all questions have the maximum character limit applied to allow space if needed. However, this does not mean that we expect you to answer every question to the limit and provided ideal lengths for some questions.

LFW staff are ready to offer assistance as you develop your LOI. Please email LFW's Grants Coordinator, Arielle Handforth, at arielle@legalfoundation.org if you have any questions, need technical support, or an accommodation. If you would like to submit this application in a language other than English, please let us know.

Request Overview

My organization is interested in applying for (choose one or both):*

Choices

One-Year Special Grant funding
Partnership Grant funding

Program Name*

Character Limit: 250

Project Synopsis*

Please provide a one-sentence summary of the proposed project.

Character Limit: 250

Amount Requested*

Character Limit: 20

Total Project Budget*

Character Limit: 20

Organizational Information

Non-Discrimination Statement*

To be considered for an LFW grant, please affirm the following:

Our policies and practices provide equal opportunity to all qualified individuals in leadership, staffing and service, regardless of race, ethnicity, national origin, citizenship status, gender, gender identity, sexual orientation, disability, age, religion and any status protected by law.

We do not require attendance or participation in religious/faith activities as a condition of service delivery, nor do we require adherence to religious/faith beliefs as a condition of service or employment.

Choices

My organization affirms the non-discrimination statement.
My organization does not affirm the non-discrimination statement.

Organizational Mission and Vision*

Please provide a summary of your organization's mission and vision for change. Tell us why you do what you do.

Character Limit: 10000

Current Board Members*

Please provide a list of current board members and, if possible, their professional and community involvement, in the text box or as an attachment.

Character Limit: 10000 | File Size Limit: 2 MB

Optional: Organizational Demographics

In an effort to better understand the organizations we fund, we ask applicants to provide aggregate demographic information about their staff and board. This helps us see trends and gaps including who is and is not applying for funding and receiving grant awards, and how our funding is meeting or not meeting the changing needs of communities across Washington.

If you already share this information in your GuideStar profile, please let us know.

If you already collect different data or would like to share any other information about your organization's demographics, such as how your staff and board's demographics reflect the demographics of clients served, please let us know in the text box below.

Thank you for providing this information and helping us improve!

Character Limit: 10000

Optional: BIPOC Leadership

Does over 50% of your senior leadership identify as BIPOC (Black, Indigenous and People of Color)? We define senior leadership as board and staff members with decision making power over the actions and budget of your organization. You are welcome to use the text box to provide additional information.

Choices

Yes

No

Character Limit: 10000

Optional: Anti-Racist Practices

Please describe how your organization incorporates racial justice/anti-racist practices in your internal and external work. You can use the text box or upload an attachment.

Character Limit: 10000 | File Size Limit: 2 MB

Project Proposal

Proposal*

Please describe your civil legal aid work and why you are requesting funding. Include how your organization meets the civil justice needs of your community/ies and how it addresses systemic inequities.

A one to two page length is ideal but not mandatory.

Character Limit: 10000

State Plan for the Coordinated Delivery of Legal Aid*

The State Plan for the Coordinated Delivery of Civil Legal Aid guides LFW's priorities and the collective efforts of Washington's legal aid network. The State Plan sets forth goals and identifies race equity as a critically important lens to apply to all of our work. How does your proposed project align with the goals of the State Plan?

A one to two page length is ideal but not mandatory.

Character Limit: 10000

Optional: Additional Information

If you have any additional information you would like to share, please include it here. If you have attachments, please combine multiple documents into one file before uploading.

Character Limit: 10000 / File Size Limit: 2 MB

Budget

Project Budget*

Please attach a budget for your project. Any format is welcome, including using the text box below. We have an optional template called LFW Proposed Budget Form available on our website.

Character Limit: 10000 / File Size Limit: 2 MB

Optional: Additional Budget Information

If you would like to include additional information related to your budget or the grant amount you are requesting, please do so here.

Character Limit: 10000 / File Size Limit: 10 MB